

Instructional Designer Associate (Job Requisition ID: JR118919)

Department Statement	<p>ASU’s Mary Lou Fulton College for Teaching and Learning Innovation creates knowledge, mobilizes people, and takes action to improve education. Nationally recognized as a leader in teacher preparation, leadership development and scholarly research, Mary Lou Fulton College for Teaching and Learning Innovation prepares over 8,000 educators annually. MLFC faculty create knowledge by drawing from a wide range of academic disciplines to gain insight into important questions about the process of learning, the practice of teaching and the effects of education policy. MLFC mobilizes people through bachelor's, master's and doctoral degree programs, through non-degree professional development programs and through socially embedded, multilateral community engagement. MLFC takes action by bringing people and ideas together to increase the capabilities of individual educators and the performance of education systems.</p> <p>Aligned with ASU’s charter, MLFC is committed to advancing inclusive excellence in our curricula, programming and institutional relationships.</p>
Time Type	Full-Time
Max Pay	\$50,000 per year
Job Description	<p>Salary Range: \$46,300 - \$50,000 per year; DOE</p> <p>Mary Lou Fulton College for Teaching and Learning Innovation (MLFC) is looking for an Instructional Designer Associate to work on a dynamic team at the forefront of digital learning. In this role, the Instructional Designer Associate assists digital learning team members with the development and maintenance of online courses and digital materials using best practices in teaching and learning. This is an entry-level position for individuals interested in working in the field of instructional design and being a part of a collaborative team.</p> <p>ASU and MLFC are focused on the design and scalable delivery of digital teaching and learning models to increase student success and reduce barriers to achievement in higher education. Our high-quality learning experiences support the education of the local, national, and international communities served by ASU.</p>
Essential Duties	<ul style="list-style-type: none"> • Partner with digital learning team members to develop digital learning materials using instructional design principles • Lead the provision and configuration of courses during the course deployment process • Participate in the quality assurance process for courses and learning materials • Edit instructional and supporting materials for grammar, clarity, consistency, and accuracy of the content • Work both independently and interdependently within a team-based model to produce desired outcomes

	<ul style="list-style-type: none"> Engage as assigned in special projects and professional development initiatives individually or with colleagues
Desired Qualifications	<ul style="list-style-type: none"> Bachelor's degree in related field Three (3) years of experience in related field Demonstrated experience working in Canvas/LMS environments to develop online materials Demonstrated experience developing learning materials, including job aids, online tutorials, and other instructional or learning materials using online pedagogical approaches, practices, and tools Demonstrated experience exploring, evaluating, and experimenting with new learning techniques and technologies and seizing new opportunities for enhancing learning Demonstrated experience working closely with faculty and administrators in a higher education environment Demonstrated experience managing multiple projects and prioritizing competing demands to meet established timelines
Working Environment	<ul style="list-style-type: none"> Activities are performed in an environmentally controlled office setting subject to extended periods of sitting, keyboarding and manipulating a computer mouse. Frequently required to stand for varying lengths of time and walk moderate distances to perform work. Frequent bending, reaching, lifting, pushing and pulling up to 25 pounds. Regular activities require ability to quickly change priorities which may include and/or are subject to resolution of conflicts. Evidence of effective communication. MLFC supports flexible work options for certain positions, such as alternate work schedules and hybrid remote, subject to approvals per ASU policy.
Minimum Qualifications	Associate's degree and one (1) year of experience appropriate to the area of assignment/field; OR, Any equivalent combination of experience and/or training from which comparable knowledge, skills and abilities have been achieved.
Location	Campus: West Valley
Funding	This is a not grant-funded position and is not contingent on future grant funding.
Posting End Date	April 12, 2026
Instructions to Apply	<p><i>Current Employees and Students should apply directly within Workday using the Jobs Hub. Use this link and log in using SSO:</i></p> <p>To be considered, your application must include all of the following attachments:</p> <ul style="list-style-type: none"> Cover letter Resume/CV <p>Note: Multiple documents can be submitted into the attachment box. Alternatively, merge all documents into one PDF for submission.</p> <p>Please include all employment information in month/year format (e.g., 6/88 to 8/94), job title, job duties and name of employer for each position. Resume should clearly illustrate how prior knowledge and experience meets the Minimum and Desired qualifications of this position. NOTE: GA and Intern positions are counted as .5 for job experience (ie. 1 year equals 6 months experience equivalency). Only electronic applications are accepted for this position.</p> <p>Need help finding the right job?</p>

	<p>We can recommend jobs specifically for you! Create a custom Job Alert by selecting criteria that suit your career interests.</p> <p>Apply before <u>midnight Arizona time</u> on the <u>day before the</u> 'End Date' shown on the top right of this job posting.</p>
ASU Statement	<p>ASU Statement</p> <p>Arizona State University is a new model for American higher education, an unprecedented combination of academic excellence, entrepreneurial energy and broad access. This New American University is a single, unified institution comprising four differentiated campuses positively impacting the economic, social, cultural and environmental health of the communities it serves. Its research is inspired by real world application blurring the boundaries that traditionally separate academic disciplines. ASU serves more than 100,000 students in metropolitan Phoenix, Arizona, the nation's fifth largest city. ASU champions intellectual and cultural diversity, and welcomes students from all fifty states and more than one hundred nations across the globe.</p> <p>ASU is a tobacco-free university. For details visit https://wellness.asu.edu/explore-wellness/body/alcohol-and-drugs/tobacco</p> <p>Arizona State University is a VEVRAA Federal Contractor and an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, protected veteran status, or any other basis protected by law.</p> <p>Notice of Availability of the ASU Annual Security and Fire Safety Report</p> <p>In compliance with federal law, ASU prepares an annual report on campus security and fire safety programs and resources. ASU's Annual Security and Fire Safety Report is available online at https://www.asu.edu/police/PDFs/ASU-Clery-Report.pdf. You may request a hard copy of the report by contacting the ASU Police Department at 480-965-3456.</p> <p>Relocation Assistance – For information about schools, housing child resources, neighborhoods, hospitals, community events, and taxes, visit https://cfo.asu.edu/az-resources.</p>
Employment Verification	ASU conducts pre-employment screening which may include verification of work history, academic credentials, licenses, and certifications.
Background Check Statement	ASU conducts pre-employment screening for all positions which includes a criminal background check, verification of work history, academic credentials, licenses, and certifications. Employment is contingent upon successful passing of the background check.
Fingerprint Check Statement	Fingerprints are not required for this position.