Preparation Check List (Secondary Ed - Concurrent)

☐ Admitted to ASU with concurrent degree plan added.

☐ Enrolled in a major that provides content knowledge (24 credits) in the subject you plan to teach. Appropriate major will include subjects related to biology, business, chemistry, earth and space science, economics, English, geography, history, math, physics, political science, and some foreign languages.

☐ 2.25 cumulative GPA is required to enter into your final semester of student teaching.

☐ Valid DPS IVP Fingerprint Clearance. Online application: [www.azdps.gov/services/fingerprint](http://www.azdps.gov/services/fingerprint) Be sure to select (IVP) Identity Verified Prints volunteer or student (NOT regular application). On sponsors page select: Tutor or Teacher Preparation Program ARS 15-534

☐ The semester before you plan to enroll in your first internship, you will meet with your Teachers College advisor, provide a copy of your IVP fingerprint card, and submit an online form (called Intent to Progress). This form notifies the college and placement office that you will need a school internship assignment the following term. For a fall start, we recommend the forms be submitted by March 1 for priority registration and placement purposes. For a spring start, we recommend the forms be submitted by October 1 for priority registration and placement purposes.

☐ Completion of the Professional Pathways Orientation is the final step needed prior to enrolling in program courses. Orientation materials will cover important information on program policies, internship requirements, and student resources.

In planning out course and work schedules, remember to factor in clinical experience requirements:

- While enrolled in your two semesters of clinical experience internships, you will be placed at a school site (6-12th grade class room outside of ASU). Transportation to the school site is important. You may have to travel up to 40 miles one way. A minimum of 75 hours over 12 weeks is required, ideally one full day a week.

- Your final semester in the program will be spent participating in a student teaching residency. This requires a full-time 15-week commitment that follows the lead teacher’s contracted hours. No more than one course should be planned with student teaching. Any course taken with student teaching must be taught online or in the evening so that it does not interfere with student teaching responsibilities. It is highly recommended that you complete all required course work before student teaching so that you have the time and energy needed to devote to your student teaching responsibilities.
Professional Pathway Plan for Secondary Education Concurrent Degree

Student Name:  
ID:  
Date:  

**Term Starting Program:**

EDP 313 and SPE 222 can be taken any time. Remaining required courses will be completed with an internship as outline below.

<table>
<thead>
<tr>
<th>Completed?</th>
<th>Term:</th>
<th>Term:</th>
<th>Term:</th>
<th>Summer Courses (if needed)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>EDP 313 (3)</td>
<td>BLE 407 (3)</td>
<td>Methods (3)</td>
<td>SED 478 (12)</td>
</tr>
<tr>
<td></td>
<td>SPE 222 (3)</td>
<td>TEL 311 (3)</td>
<td>SED 322 (3)</td>
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<td></td>
<td>SPE 417 (3)</td>
<td>RDG 323 (3)</td>
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<tr>
<td></td>
<td>SED 398 (1)</td>
<td>SED 496 (1)</td>
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</tbody>
</table>

**IMPORTANT Certification Exams:** all teachers must demonstrate proficiency through exams or other means to get certified to teach in Arizona. If you don’t have a major in the subject you plan to teach, or relevant teaching/work experience (see ADE guidelines) you will need to pass a **Secondary Subject Knowledge Exam**. Anyone who does not have 3 years full-time teaching experience (6-12 grades) must pass the **Secondary Professional Knowledge Exam**. Please discuss testing requirements with advisor and check Arizona Department of Education website for the most up-to-date information.

**Constitution Requirements for Certification:**
Students must complete a course or pass a state exam on the US & Arizona Constitution within 1-3 of certification.

- **US course options at ASU:** HST 109, POS 110, POS 310
- **AZ course option at ASU:** POS 417
- **US/AZ course option at ASU:** GCU 113
- **US/AZ course option at Maricopa Community College:** POS 220
- **US course option at Maricopa Community College:** POS 222
- **AZ course option at Maricopa Community College:** POS 221

I understand that by signing this form I agree to follow the course plan outlined above. If the schedule of courses changes or I need to adjust this schedule in any way, I will notify my Teachers College advisor.

Student Signature:  
Advisor Signature:  