

Counselor (Job Requisition ID: JR103062)

Department Statement	<p>ASU’s Mary Lou Fulton College for Teaching and Learning Innovation creates knowledge, mobilizes people, and takes action to improve education. Nationally recognized as a leader in teacher preparation, leadership development and scholarly research, Mary Lou Fulton College for Teaching and Learning Innovation prepares over 8,000 educators annually. MLFC faculty create knowledge by drawing from a wide range of academic disciplines to gain insight into important questions about the process of learning, the practice of teaching and the effects of education policy. MLFC mobilizes people through bachelor’s, master’s and doctoral degree programs, through non-degree professional development programs and through socially embedded, multilateral community engagement. MLFC takes action by bringing people and ideas together to increase the capabilities of individual educators and the performance of education systems.</p> <p>Aligned with ASU’s charter, MLFC is committed to advancing inclusive excellence in our curricula, programming and institutional relationships.</p>
Time Type	Full-Time
Max Pay	\$70,000 per year; DOE
Job Description	<p>Salary Range: \$60,000 - \$70,000; DOE</p> <p>The Gary K. Herberger Young Scholars Academy counselor position will provide the following: college and career advising; school-wide social-emotional learning; academic support; support to families and faculty/staff (including professional development); and oversight of student graduation requirements and documentation, including transcripts and student accommodations.</p> <p>This is an in-person position, located at ASU’s West Valley campus. No remote option is available.</p> <p>The Gary K. Herberger Young Scholars Academy is a learning environment designed for highly gifted students in grades 7-12 located on the Arizona State University West Valley campus. Funded by an endowment from the Herberger Family and supported by ASU, the Gary K. Herberger Young Scholars Academy was founded to address the needs of academically and intellectually gifted students in the Phoenix area. The Herberger Academy accepts qualified students who have completed the 6th-grade curriculum and are 11 years of age by the student start date. Designed for gifted students who thrive in a highly engaging learning environment, the academy personalizes students’ education by merging individual academic talents and interests with advanced college preparatory coursework and mentorship opportunities. Students at the academy experience a broad-minded, paradigm-shifting education. Herberger Academy scholars engage with dedicated instructors in a small and caring community, with the resources available at a major research university. Upon</p>

	<p>enrolling in the academy, students first become immersed in an integrated middle school-level curriculum at an accelerated pace. They then complete high school credits while exploring and pursuing their intellectual interests through Cambridge coursework and connections made accessible at Arizona State University.</p> <p>Days and Schedule: Monday - Friday, 7:30 AM to 4:30 PM.</p>
Essential Duties	<ul style="list-style-type: none"> • Develop and implement school-wide social-emotional learning programming • Develop and provide relevant education/training for parents • Develop and provide relevant professional development for faculty and staff • Collaborate with faculty, staff, and parents to ensure student success • Maintain student records regarding health, wellness, and academic accommodations • Participate as a member of the school leadership team • Participate in the school admissions team • General supervision duties (e.g., lunch duty, sub coverage, before/after school) • Build and develop relationships with ASU resources to assist in furthering the HYSA mission • Additional duties and responsibilities as assigned by supervisor and/or Head of School
Desired Qualifications	<ul style="list-style-type: none"> • Master's degree in counseling, education, or equivalent from an accredited university • School Counselor certification through the Arizona Department of Education (ADE) • Knowledge and understanding of gifted students, including their social-emotional and academic needs as well as asynchronous development, neurodiversity, and twice-exceptionality • Knowledge of ASCA National Model • Knowledge of school systems, including non-traditional schools • Experience working with middle or high school students • Experience developing and implementing social-emotional learning programs • Ability to establish and maintain cooperative working relationships with students, parents, colleagues, and other stakeholders • Evidence of effective interpersonal and communication (verbal and written) skills • Strong working knowledge of the Common Application platform, Coalition platform, and Parchment • Strong working knowledge of the College Board for Advanced Placement and PSAT/NMSQT • Knowledgeable of current technologies, including, but not limited to, hardware, software, cloud-based tools, and testing/college admissions systems
Working Environment	<ul style="list-style-type: none"> • Activities are primarily performed in a regular, climate-controlled office setting subject to extended periods of sitting, standing, walking • Bending, stooping, reaching and lifting up to 20 pounds • Evidence of good communication • Valid Arizona Fingerprint Clearance Card • Review of completed tasks; provides and reviews assigned work activities to team members for quality and achievement of set goals

Minimum Qualifications	Bachelor's degree and five (5) years of experience appropriate to the area of assignment/field; OR, Any equivalent combination of experience and/or training from which comparable knowledge, skills and abilities have been achieved.
Location	Campus: West Valley
Funding	This is a grant funded position
Posting End Date	March 1, 2025
Instructions to Apply	<p><i>Current Employees and Students should apply directly within Workday using the Jobs Hub. Use this link and log in using SSO:</i></p> <p>To be considered, your application must include all of the following attachments:</p> <ul style="list-style-type: none"> • Cover letter • Resume/CV <p>Note: Multiple documents can be submitted into the attachment box. Alternatively, merge all documents into one PDF for submission.</p> <p>Please include all employment information in month/year format (e.g., 6/88 to 8/94), job title, job duties and name of employer for each position. Resume should clearly illustrate how prior knowledge and experience meets the Minimum and Desired qualifications of this position. NOTE: GA and Intern positions are counted as .5 for job experience (ie. 1 year equals 6 months experience equivalency). Only electronic applications are accepted for this position.</p> <p>Need help finding the right job? We can recommend jobs specifically for you! Create a custom Job Alert by selecting criteria that suit your career interests.</p> <p>Apply before <u>midnight Arizona time</u> on the <u>day before the 'End Date'</u> shown on the top right of this job posting.</p>
ASU Statement	<p>ASU Statement</p> <p>Arizona State University is a new model for American higher education, an unprecedented combination of academic excellence, entrepreneurial energy and broad access. This New American University is a single, unified institution comprising four differentiated campuses positively impacting the economic, social, cultural and environmental health of the communities it serves. Its research is inspired by real world application blurring the boundaries that traditionally separate academic disciplines. ASU serves more than 100,000 students in metropolitan Phoenix, Arizona, the nation's fifth largest city. ASU champions intellectual and cultural diversity, and welcomes students from all fifty states and more than one hundred nations across the globe.</p> <p>ASU is a tobacco-free university. For details visit https://wellness.asu.edu/explore-wellness/body/alcohol-and-drugs/tobacco</p> <p>Arizona State University is a VEVRAA Federal Contractor and an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, protected veteran status, or any other basis protected by law.</p> <p>Notice of Availability of the ASU Annual Security and Fire Safety Report</p>

	<p>In compliance with federal law, ASU prepares an annual report on campus security and fire safety programs and resources. ASU's Annual Security and Fire Safety Report is available online at https://www.asu.edu/police/PDFs/ASU-Clery-Report.pdf. You may request a hard copy of the report by contacting the ASU Police Department at 480-965-3456.</p> <p>Relocation Assistance – For information about schools, housing child resources, neighborhoods, hospitals, community events, and taxes, visit https://cfo.asu.edu/az-resources.</p>
Employment Verification	ASU conducts pre-employment screening which may include verification of work history, academic credentials, licenses, and certifications.
Background Check Statement	ASU conducts pre-employment screening for all positions which includes a criminal background check, verification of work history, academic credentials, licenses, and certifications. Employment is contingent upon successful passing of the background check.
Fingerprint Check Statement	This position is considered safety/security sensitive and will include a fingerprint check. Employment is contingent upon presentation of a valid Arizona Fingerprint Clearance Card.