

## Director, Regional Center for Expertise Greater Phoenix (Job Number: 80416BR)

<b>Campus Location</b>	Tempe, Arizona
<b>Department Name</b>	Mary Lou Fulton Teachers College
<b>Full-Time/Part-Time</b>	Full-time
<b>Grant Funded Position</b>	This is a grant-funded position and is contingent upon grant funding
<b>Salary</b>	Depends on Experience
<b>Close Date</b>	July 15, 2022
<b>Job Description</b>	<p>The Regional Center for Expertise (RCE) Education for Sustainable Development in the Greater Phoenix has been established to strategically develop an active network of organizations - civil society organizations, businesses, government, educational sectors, research labs - working together to address our region's most critical sustainability challenges through informal and formal education, while providing opportunities for collaboration, learning and impact. The RCE Greater Phoenix will foster cross-sectoral collaborations among partners engaged in sustainability education and enhance the ability of these collaborations to support teaching and learning for sustainability. Our work will specifically focus on elevating historically marginalized youth and development of critical consciousness in our communities.</p> <p>Housed at Arizona State University's (ASU) Mary Lou Fulton Teachers College, the Center serves as the education arm of ASU'S Global Futures Laboratory, amplifying the existing synergies between education and sustainability. The Center aims to translate global sustainability goals into the context of our local communities, while bringing to scale our own best practices and policies through the global RCE Network worldwide.</p> <p>We are seeking a Director to set up and lead the entire operations of the RCE Greater Phoenix and ensure its ongoing work in accordance with its mission and with the vision of the Global RCE Network - Education for Sustainable Development from UNESCO established priorities, strategies and goals.</p>
<b>Essential Duties</b>	<ul style="list-style-type: none"> <li>• Plans, directs and reviews activities and operations of RCE Greater Phoenix to ensure achievement of established objectives and goals aligned with UNESCO Global RCE Network and consistent with the mission of the University.</li> <li>• Develops strategies and approaches to successfully implement strategic initiatives and build local connections.</li> <li>• Directs new program planning, development and implementation. Participates in the hiring, training, and evaluation of department staff; supervises directly and/or through subordinate management all department staff.</li> <li>• Collaborates with key internal and external stakeholders to execute strategic initiatives; maintains effective relationships. Assists with developing annual strategic goals and objectives along with internal policy and procedure to aid in meeting those goals and objectives.</li> <li>• Serves as a representative of the RCE Greater Phoenix at local, state, regional, national, and international organizations, boards, councils, and committees, as assigned.</li> </ul>

	<ul style="list-style-type: none"> <li>• Works collaboratively with stakeholders, leadership, and other related staff to define and identify all required infrastructure needs to implement strategic initiatives set forth by evolving department and portfolio.</li> <li>• Resolves problems and/or issues affecting the department; directs measures to improve the effectiveness and efficiency of the department.</li> <li>• Directs, manages and oversees the design, development, coordination and evaluation of departmental programs and projects to ensure achievement of established outcomes.</li> <li>• Grant writing expertise, writing grant proposals, compiling information about founding sources, writing reports on the progress of the applied for grants, and staying up to date on regulations that may affect the pursuit of funding.</li> </ul>
<b>Minimum Qualifications</b>	Bachelor's degree in a field appropriate to the area of assignment AND eight (8) years of related administrative experience, which includes five (5) years of supervisory experience; OR, Twelve (12) years of related administrative experience, which includes five (5) years of supervisory experience; OR, Any equivalent combination of education and/or experience from which comparable knowledge, skills and abilities have been achieved.
<b>Desired Qualifications</b>	<ul style="list-style-type: none"> <li>• Master's or doctoral degree in sustainability, education equity, international and comparative education, international development, or related fields.</li> <li>• Experience of leading community engagement and professional networking initiatives. Knowledge of existing sustainability initiatives and networks in the greater Phoenix area.</li> <li>• Knowledge of the principles and practices pertaining to Global RCE Network and Unesco Sustainability Goals.</li> <li>• Knowledge of budget management methods and techniques.</li> <li>• Knowledge of strategic planning principles and practices. Knowledge of principles, practices, and methods in data tracking and data analysis.</li> <li>• Skills in effectively managing, supervising and evaluating assigned staff. Skills in problem problem-solving and decision-making.</li> <li>• Skills in planning, analyzing and coordinating activities and establishing priorities.</li> <li>• Skills in both verbal and written communication. Skills in program design and development.</li> <li>• Grant-writing skills.</li> <li>• Ability to interface with diverse stakeholder groups with an emphasis on relationship building.</li> <li>• Ability to communicate both internally and externally across all management levels and build sustaining relationships.</li> <li>• Ability to stimulate changes in individual, institutional, and corporate behavior to create a more sustainable environment and lead by example in communicating, participating, and encouraging support of the Institution's sustainability programs.</li> </ul>
<b>Working Environment</b>	Activities are primarily performed in a regular, climate-controlled office setting subject to extended periods of sitting, standing, walking; visual acuity and manual dexterity associated with daily use of desktop computer; bending, stooping, reaching and lifting up to 20 pounds; ability to clearly communicate verbally in English, read, write, see, and hear to perform essential duties; regular review of completed tasks.
<b>Department Statement</b>	ASU's Mary Lou Fulton Teachers College creates knowledge, mobilizes people, and takes action to improve education. Nationally recognized as a leader in teacher preparation, leadership development and scholarly research, Mary Lou Fulton

	<p>Teachers College prepares over 7,600 educators annually. MLFTC faculty create knowledge by drawing from a wide range of academic disciplines to gain insight into important questions about the process of learning, the practice of teaching and the effects of education policy. MLFTC mobilizes people through bachelor's, master's and doctoral degree programs, through non-degree professional development programs and through socially embedded, multilateral community engagement. MLFTC takes action by bringing people and ideas together to increase the capabilities of individual educators and the performance of education systems.</p> <p>Aligned with ASU's commitment to justice, equity, diversity and inclusion, MLFTC is committed to advancing systemic equity in our curricula, programming and institutional relationships. The college's core value of <a href="#">Principled Innovation</a> connects individual decision making to the pursuit of systemic equity.</p>
<p><b>ASU Statement</b></p>	<p>Arizona State University is a new model for American higher education, an unprecedented combination of academic excellence, entrepreneurial energy and broad access. This New American University is a single, unified institution comprising four differentiated campuses positively impacting the economic, social, cultural and environmental health of the communities it serves. Its research is inspired by real world application blurring the boundaries that traditionally separate academic disciplines. ASU serves more than 80,000 students in metropolitan Phoenix, Arizona, the nation's fifth largest city. ASU champions intellectual and cultural diversity, and welcomes students from all fifty states and more than one hundred nations across the globe.</p> <p>ASU is a tobacco-free university. For details visit <a href="https://wellness.asu.edu/explore-wellness/body/alcohol-and-drugs/tobacco">https://wellness.asu.edu/explore-wellness/body/alcohol-and-drugs/tobacco</a></p> <p>Arizona State University is a VEVRAA Federal Contractor and an Equal Opportunity/Affirmative Action Employer. All qualified applicants will be considered without regard to race, color, sex, religion, national origin, disability, protected veteran status, or any other basis protected by law.</p> <p><b><u>Notice of Availability of the ASU Annual Security and Fire Safety Report</u></b>        In compliance with federal law, ASU prepares an annual report on campus security and fire safety programs and resources. ASU's Annual Security and Fire Safety Report is available online at <a href="https://www.asu.edu/police/PDFs/ASU-Clery-Report.pdf">https://www.asu.edu/police/PDFs/ASU-Clery-Report.pdf</a>. You may request a hard copy of the report by contacting the ASU Police Department at 480-965-3456.</p> <p>Relocation Assistance – For information about schools, housing child resources, neighborhoods, hospitals, community events, and taxes, visit <a href="https://cfo.asu.edu/az-resources">https://cfo.asu.edu/az-resources</a>.</p>
<p><b>Employment Verification</b></p>	<p>ASU conducts pre-employment screening which may include verification of work history, academic credentials, licenses, and certifications.</p>
<p><b>Background Check Statement</b></p>	<p>ASU conducts pre-employment screening for all positions which includes a criminal background check, verification of work history, academic credentials, licenses, and certifications. Employment is contingent upon successful passing of the background check.</p>
<p><b>Instructions to Apply</b></p>	<p>Application deadline is 3:00PM Arizona time on the date indicated.</p>

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Please include all employment information in month/year format (e.g., 6/88 to 8/94), job title, job duties and name of employer for each position.

Resume should clearly illustrate how prior knowledge and experience meets the Minimum and Desired qualifications of this position.

ASU does not pay for travel expenses associated with interviews, unless otherwise indicated.

Only electronic applications are accepted for this position. [#80416BR](#)

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