

Student MUST complete this section

Semester: Fall Spring **Year:** _____
Campus of Admission: DPC Poly Tempe West
Semester in Program: Undergrad 1 2 **OR** MAC /Grad 1 2

Office of Clinical Experiences Paraprofessional Petition (Aide)

SPECIAL NOTE: For your paraprofessional setting to count as your clinical experience, the classroom setting must meet your program requirements including grade and content area.

Paraprofessional hours WILL NOT BE ACCEPTED FOR STUDENT TEACHING: Student initials: _____

Directions: Complete this petition and return it to Debbie.Robinson@asu.edu.

Name: _____ ASU ID#: _____
 ASU Email Address: _____ Phone #: _____
 Are you an undergraduate or graduate student? _____ Date: _____

Program: ECS BLE/ESL EED SPE/EED SED Content (if SED): _____

Explanation of Request: Please complete the following for your current paraprofessional position.

District: _____ School: _____

School Address: _____ Grade: _____ Content: _____

Intern Mentor Teacher Name: _____

Intern Mentor Teacher Email: _____ Phone #: _____

Signatures Required:

Intern: I agree to communicate my course requirements to my supervisor.

Signature: _____ Date: _____

Intern Mentor Teacher: I (1) have read the requirements and agree to mentor my Paraprofessional in his/her internship, (2) am an AZ Certified Teacher with at least 3 years teaching experience, (3) have obtained the appropriate approval from my school/district to host this intern in his/her paraprofessional work setting.

Signature: _____ Email: _____ Date: _____

Principal: This meets my approval (see p.2*). I understand that ASU requires a current Student Placement Agreement and I will be contacted if this is needed prior to ASU approval.

Name (Print): _____ Email: _____

Signature: _____ Phone: _____ Date: _____

For Office Use Only: SPA required for final petition approval SPA Expiration Date: _____
 Date: _____ Approved Denied Signature: _____
 Comments: _____

Paraprofessional Setting

The following are the purposes of clinical experience assignments:

- Fulfill coursework assignments
- Participate in a clinical experience setting
- Observe an Intern Mentor Teacher to increase one's repertoire of strategies and skills
- Participate in meetings, duties, and classroom activities
- Tutor individual students
- Co-plan and present lessons
- Connect & apply teaching strategies learned in ASU classes

Intern Expectations:

1. Participate actively in the classroom, completing required Instructional Activities.
2. Fulfill coursework assigned by **ASU's faculty, which includes the Clinical Experience course requirements (per the syllabus)**.
3. Provide Intern Mentor Teacher with ASU course assignment requirements (interviews, case study, assessment, etc.) at least one week in advance.
4. Observe my Intern Mentor Teacher, connecting theory and application.
5. Participate in meetings and duties with Intern Mentor Teacher.
6. Tutor students under the direction of an Intern Mentor Teacher.
7. Circulate among and assist individual students during group work.
8. Teach small group and whole group lessons.

Intern Mentor Teacher Expectations:

Requirements for the use of paraprofessional (Aide) work hours to count towards Clinical Experience credit:

1. The classroom setting must meet intern's program requirements, *including grade and/or content (subject) area*.
- 2.* The Intern Mentor Teacher (IMT) must be an AZ Certified Teacher and **have a minimum of 3 years teaching experience**.
 - If the mentor does not meet this criteria, **the principal should designate an appropriate teacher on campus as the IMT. This qualified IMT needs to be listed on and sign p.1 of this petition.**
3. The faculty assumes the responsibility as Intern Mentor Teacher to the student. This faculty member must sign the petition which indicates the mentor understands the teaching requirements of the intern during the clinical experience.
4. The IMT will sign the intern's timecard, which is to be submitted to the Clinical Experience Instructor at the end of the semester.
5. The Intern Mentor Teacher will be responsible for completing a midterm and a final evaluation of the student in Tk20.