The Mobile Application created by MLFTC is used to create a Notice of Concern form. Special note: Once you have downloaded your Teacher Candidate's information to your devices while in the on-line mode, you can complete the form without being connected. When you are ready to upload the completed form, you'll need to be in on-line (connected) mode.

Log in to Tk20 to set up your password

Resetting your password in Tk20 (passwords are reset at the beginning of each semester) will allow you access to the ITeachAZ Mobile application. To perform the password reset, please go to the following link: ASU.Tk20.com.
Log into the Mobile Application with your TK20 credentials

ITeachAZ Mobile Application Log in screen. To log into the mobile, perform the following steps:

1. Type your Tk20 User Name
2. Enter your Tk20 Password
3. Click "SIGN IN"
PRODUCTION URL: https://m.iteachaz.dashboard.education.asu.edu

Common Browsers used to access the mobile application include: Google Chrome, Mozilla FireFox and Microsoft Internet Explorer
While you can fill out a NOC form while not online, you must first have the student downloaded to your device. You will have to do this while connected (on-line). You will also need to be connected to upload your completed form.
ITeachAZ Mobile Application Notice of Concern (NOC) form

Search results (search by course)
Notice of Concern (NOC) screen

Required fields for this form include:

- Topic of Concern (at least two checked items)
- Date of issue
- Who reported the concern
- Specific evidence
- What actions were taken
- Summary of Strengths
- Student Notified

NOTE: You are able to Save your form without all required fields being entered, however you will NOT be able to Upload the form without addressing all required fields.
### General Overview

- **Submitter**: [REDACTED]
- **Student Name**: [REDACTED]
- **PID**: [REDACTED]
- **Program**: Special Education (with EED) - masters, West
- **Campus Affiliation**: WEST
- **Academic Semester**: 2014 Spring
- **Term/Semester in Program**: [Select]
- **Course**: SPE 593
- **Form Date**: 08/14/2014

### Topic of Concern

- [ ] Student Notified

### Documentation of Concern

### Summary of Strengths of Teacher Candidate
Notice of Concern General Overview

<table>
<thead>
<tr>
<th>Field</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Submitter</td>
<td></td>
</tr>
<tr>
<td>Student Name</td>
<td></td>
</tr>
<tr>
<td>PID</td>
<td></td>
</tr>
<tr>
<td>Program</td>
<td>Special Education (with EED) - masters, West</td>
</tr>
<tr>
<td>Campus Affiliation</td>
<td>WEST</td>
</tr>
<tr>
<td>Academic Semester</td>
<td>2014 Spring</td>
</tr>
<tr>
<td>Term/Semester in Program</td>
<td></td>
</tr>
<tr>
<td>Course</td>
<td>SPE 593</td>
</tr>
<tr>
<td>Form Date</td>
<td>08/14/2014</td>
</tr>
</tbody>
</table>
Notice of Concern - Topic of Concern

<table>
<thead>
<tr>
<th>Topic of Concern</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professionalism</td>
</tr>
<tr>
<td>Performance</td>
</tr>
<tr>
<td>Concern for Well-Being</td>
</tr>
</tbody>
</table>

Click the Plus (+) icon to open up each area.
**Notice of Concern - Topic of Concern - Professionalism**

![Professionalism Section]

- A1. Relationships with Others in Schools and the Profession
- A2. Fulfilling Professional Responsibilities
- B1. Content Knowledge and Pedagogical Skills
- B2. Continued Professional Growth
- C1. General Record Keeping
- C2. Student Growth
- D1. Communicates Instructional Program to Parents
- D2. Communicates Individual Student Performance to Parents
- D3. Advocacy/Resources for Students
- Punctuality
- Attendance
- Professional Communication

*Click the minus (-) to shrink the section.*

*At least two check boxes in the topics of concern area must be checked.*
Notice of Concern - Topic of Concern - Performance

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructional Plans</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Standards and Objectives</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Presenting Instructional Content</td>
<td></td>
<td></td>
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<tr>
<td>Activities and Materials</td>
<td></td>
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<tr>
<td>Academic Feedback</td>
<td></td>
<td></td>
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<tr>
<td>Managing Student Behavior</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Teacher Content Knowledge</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Teacher Knowledge of Students</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Respectful Culture (for InMAC students only)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

At least two check boxes in the Professionalism and Performance areas must be checked.
Notice of Concern - Topic of Concern - Academic Integrity

Click the link in this image in the event you require more information regarding academic integrity.  
https://provost.asu.edu/index.php?q=academicintegrity
Notice of Concern - Documentation of Concern

You are able (using the ADD button) to add as many instances of these fields as you need. When you add a group of fields, you'll see a red "X" in a circle on the upper right part of the field group. That indicated you may delete those added instances.

Available selections for Who reported the concern include; Site Coordinator, University Supervisor, InMAC Clinical Instructor, Advisor, Mentor Teacher, Principal, Course Instructor, Student, Other (if you choose other, you will be asked to describe that role).
ITeachAZ Mobile Application Notice of Concern (NOC) form

Documentation of Concern

- Date of issue: mm/dd/yyyy
- Multiple occurrences
- Who reported the concern?
- What was the issue?
- Specific evidence
  - Consider utilizing bullets (dashes) to help share information clearly.
- What actions were taken to date?

Required fields outlined in maroon.

Use the "ADD" button to create another set of Documentation of Concern fields (example below).

Added sections can be deleted by clicking the red circle with an "X".
Notice of Concern - Summary of Student Strengths

<table>
<thead>
<tr>
<th>Summary of Strengths of Teacher Candidate</th>
</tr>
</thead>
</table>

Indicate strengths of the Teacher Candidate

Notice of Concern - Notification and action buttons

In order to upload your form, you will need to be connected (on-line). Once a form is uploaded, you will not be able to delete it. You can save a form without all required fields, but you will not be able to *upload* the form until all required fields are addressed.