Program Overview
School personnel are increasingly being asked to interpret and make decisions based on data. With a graduate certificate in Institutional Research and Policy Analysis from Mary Lou Fulton Teachers College, you’ll develop this invaluable skill set.

With a focus on education policy and applied data analysis, this certificate program will allow you to:

- Glean insights from data that will help you make effective decisions in classrooms, schools, districts and more
- Present reliable and pertinent data to your colleagues and administrators
- Use your analyses to identify instructional changes to improve student achievement

Students in the program critically assess education programs and policies, and engage in data-driven decision making. Many draw upon data from their own schools or districts in their coursework, which makes assignments more meaningful and relevant outside of the university classroom.

The certificate program, which is offered on Arizona State University's Tempe campus, may be completed within two semesters and consists of five hybrid courses (online and face-to-face):

- EPA 532 Becoming an Informed Consumer of Educational Research
- EPA 556 Data Analysis for Education Decision Makers
- EPA 559 Systematic Inquiry for Problem Solving
- EPA 565 Critical Topics in Education Policy
- EPA 555 Translating Research for Educational Change

This program is open to all ASU graduate students (including non-degree seeking graduate students) irrespective of their area of study. It does not lead to a professional certification or ADE endorsement.

Opportunities are available to apply credits from this certificate program toward the Master's degree in Educational Policy. Contact your ASU advisor for details.

Contact Information
Office of Student Services – Graduate Programs
For admissions information please contact Donna Parris, Student Recruitment Coordinator, at Donna.Parris@asu.edu.

Current students please contact Sue Henderson, academic advisor, at Sue.Henderson@asu.edu.
For General Inquiries: (602) 543-6358

Quick Facts
Campus Location: Tempe
Number of Credits: 15 Credit Hours
Start Terms: Fall
Program Fee: N/A
Time to Completion: One year (Fall and Spring semesters)
Application Deadlines: http://education.asu.edu/application-deadlines
Application Requirements & How to Apply

Graduate Admissions Application Requirements

- Earned a bachelor’s degree or higher from a regionally accredited institution in the U.S. or the equivalent of a U.S. bachelor’s degree from an international institution that is officially recognized by that country
- Must have maintained a “B” (3.00 on a 4.00 scale) grade point average (GPA) in the last 60 semester hours or 90 quarter hours of undergraduate coursework
- Proof of English proficiency – International students only
  - If you are from a country whose native language is not English (regardless of where you may now reside), you must provide proof of English proficiency. For more information including additional requirements for international students, please visit the ASU Graduate Admissions website.
  - Applicants to Non-Certification Masters, Graduate Certificates, and Doctoral Programs:
    - Must meet the English Proficiency score established by ASU Graduate Education

Items Needed to Apply to the Program

- Items that will be uploaded into the online application:
  - Personal Statement that describes the personal and professional goals that motivate you to apply to the graduate certificate. The admissions committee pays particular attention to the quality of writing and ideas expressed in personal statements as well as evaluating the relevance of goals to the aims of the program. Statements should be approximately 500 words (2 pages, double spaced). The statement should be prepared in an MS Word (.doc), Rich Text (.rtf), Portable Document Format (.pdf), or Text (.txt) file format.
  - Resume that includes relevant personal, professional, educational, and community activities (one – two pages). The resume should be prepared in an MS Word (.doc), Rich Text (.rtf), Portable Document Format (.pdf), or Text (.txt) file format.
- Items that need to be mailed to Graduate Admissions Services:
  - Official transcripts from every college and university from which you have earned a Bachelor’s degree or higher
  - Proof of English proficiency – International students only

Complete and submit the Graduate Admission online application

- Review the application deadlines prior to applying: http://education.asu.edu/application-deadlines
- Start the online application at this website: www.asu.edu/gradapp
- Select the certificate: Institutional Research and Policy Analysis (Grad Certificate)
- Select the appropriate term for Planned Semester and Year of Enrollment
- For Location, select Tempe campus
- Upload required items listed above
- Submit the application and pay the appropriate application fee
- Send the remaining items to Graduate Admissions
Requirements and Program of Study
The graduate certificate in Institutional Research and Policy Analysis requires the completion of 15 credit hours of graduate coursework. The following five courses are required for all students admitted to the certificate program:

- EPA 532 Becoming an Informed Consumer of Education Research
- EPA 556 Data Analysis for Education Decision Makers
- EPA 559 Systematic Inquiry for Problem Solving
- EPA 565 Critical Topics in Education Policy
- EPA 555 Translating Research for Educational Change

Curriculum and tuition for all programs subject to change based on Arizona Board of Regents and Arizona Department of Education updates.

To review course descriptions please visit the ASU Catalog: http://asu.edu/catalog.

Culminating Experience
Students are required to complete 15 hours of coursework. A culminating experience is not required.

Additional Resources
- Application Deadlines: http://education.asu.edu/application-deadlines
- How to Apply: http://education.asu.edu/graduate-programs-how-to-apply
- Faculty: http://education.asu.edu/faculty
- ASU Graduate Education Policies: http://graduate.asu.edu/faculty_staff/policies
- Tuition and Fees: https://students.asu.edu/tuitionandfees

Frequently Asked Questions
What is a Graduate Certificate?
A Graduate Certificate is a certificate that is awarded by the University for the completion of a series of courses. These courses will assist students in developing skills for their careers. In some cases, these courses can also be towards a master’s degree if students are dual enrolled.

Will I be eligible for financial aid?
If you are enrolled in the graduate certificate program only, you will not be eligible for financial aid. If you are enrolled in the graduate certificate program concurrently with a Master’s degree, you may be eligible for financial aid. Please visit the Financial Aid site for additional information.