## Job Description

The Center on Reinventing Public Education (CRPE) is a nonpartisan research center, located in Seattle, Washington, and led by investigators and collaborators at Arizona State University.

The Center on Reinventing Public Education is seeking a Junior Research Intern with qualitative and quantitative research skills to join our team. The Junior Research Intern will be responsible for collecting and analyzing data from a variety of public sources, including state and local education agencies, news platforms, and social media sites. They will contribute to multiple projects across the organization while engaging with a variety of critical topics affecting the public education landscape this year (learning acceleration, social and emotional learning, health and safety). They will work both collaboratively with the project team and independently on weekly research assignments.

When school districts across the country were forced to close their doors last year, CRPE responded to the unprecedented disruption by compiling a database on school districts from across the country, regularly adding new indicators to reflect the rapidly changing realities on the ground. This dynamic, public-facing database tracks 100 large and urban districts that range in size and geography, and serves nearly 10 million students. As a Junior Research Intern, you will help our team to update and expand this important resource.

### About CRPE

The Center on Reinventing Public Education believe inequities are hard-wired into our public education system in both obvious and subtle ways. Our core business is studying efforts to rewire the system for ongoing improvement, and excellence for every student—moving from the classroom, to the school, to policy implications. We envision a public education system that truly prepares every student for the challenges of the future. We fulfill this mission through:

- **Research:** We produce world-class, peer-reviewed research that’s interesting, significant, and trustworthy.
- **Thought leadership:** Our analysis looks around the corner, comments on relevant issues, and proposes new ideas.
- **Engagement with leaders:** We prioritize learning from city, state, and nonprofit leaders in their communities and we inform their work with evidence.

### Our Core Values
CRPE seeks team members who are passionate about systems change and embrace the idea that public education is a goal, not a set of institutions. The following core values guide our work:

- **Curiosity:** We look around the corner
- **Excellence:** We do world-class research that’s interesting, significant, and trustworthy
- **Teamwork:** We’re clear, focused, and productive together
- **Ownership:** We’re all responsible for CRPE’s success
- **Communication:** We’re clear and honest with each other
- **Camaraderie:** We appreciate each other
- **Integrity:** We’re professional and ethical
- **Equity:** We are committed to an ongoing and active fight against racism and injustice

CRPE has played a national role in studying the impacts of the COVID pandemic on school systems and policy, and we study new methods of schooling and learning that will inform rebuilding efforts post-pandemic. Our work is regularly cited in publications like the New York Times, Washington Post, NPR, BBC, and EdWeek.

To learn more about our work, visit CRPE’s blog [The Lens](#), which features our most recent thinking on education issues in play today.

### Essential Duties

- Research district website, social media channels, and local media to understand district and/or state plans and actions
- Collect and input data on closed and open response indicators. This includes regular tracking websites, school district board meeting minutes, and general media
- Code research indicators in one or more databases on a regular basis
- Fact-check data for accuracy
- Contribute to team analysis of trends seen across districts and/or states
- Support writing projects (blogs and briefs) as assigned
- Research specific district “deep dive” questions as assigned
- Attend webinars as assigned
- Attend team meetings and actively monitor communications via email and Slack
- Meet deadlines and proactively communicate with CRPE managers and team members

### Minimum Qualifications

Completion of a course of study leading to a high school diploma or equivalent; OR, any equivalent combination of experience and/or education from which comparable knowledge, skills and abilities have been achieved.

### Desired Qualifications

- Ability to demonstrate equity-oriented mindset and demonstrated commitment to advancing diversity, equity and inclusion, as well as continual personal growth
- Demonstrated ability to drive towards high-quality outcomes with a consistently positive attitude
- Evidence of strong attention to detail
- Ability to persist through assignments that include deep research to locate hard-to-find information
- Evidence of familiarity with public education institutions in the US
- Ability to work as an effective member of a small team, curiosity about other
**CRPE projects, and initiative to become a valued contributor to the organization**
- Evidence of interest to embrace and advance CRPE’s core values
- Experience using Microsoft Office applications (including MS Excel), Slack, Gmail, Google Calendar, and Google Drive
- Experience working on a Mac computer

**Working Environment**
- CRPE offices are located in Seattle, Washington, but CRPE welcomes remote applicants from anywhere in the United States
- Ability to commit to working up to 20 hours per week in a remote setting
- Employment period is from February 2022 – June 2022, with the option to extend
- Activities are performed in an environmentally controlled office setting subject to extended periods of sitting, keyboarding and manipulating a computer mouse
- Frequently required to stand for varying lengths of time and walk moderate distances to perform work
- Frequent bending, reaching, lifting, pushing and pulling up to 25 pounds

**Department Statement**
ASU’s Mary Lou Fulton Teachers College creates knowledge, mobilizes people, and takes action to improve education. Nationally recognized as a leader in teacher preparation, leadership development and scholarly research, Mary Lou Fulton Teachers College prepares over 7,600 educators annually. MLFTC faculty create knowledge by drawing from a wide range of academic disciplines to gain insight into important questions about the process of learning, the practice of teaching and the effects of education policy. MLFTC mobilizes people through bachelor’s, master’s and doctoral degree programs, through non-degree professional development programs and through socially embedded, multilateral community engagement. MLFTC takes action by bringing people and ideas together to increase the capabilities of individual educators and the performance of education systems.

Aligned with ASU’s commitment to justice, equity, diversity and inclusion, MLFTC is committed to advancing systemic equity in our curricula, programming and institutional relationships. The college’s core value of Principled Innovation connects individual decision making to the pursuit of systemic equity.

**ASU Statement**
Arizona State University is a new model for American higher education, an unprecedented combination of academic excellence, entrepreneurial energy and broad access. This New American University is a single, unified institution comprising four differentiated campuses positively impacting the economic, social, cultural and environmental health of the communities it serves. Its research is inspired by real world application blurring the boundaries that traditionally separate academic disciplines. ASU serves more than 80,000 students in metropolitan Phoenix, Arizona, the nation's fifth largest city. ASU champions intellectual and cultural diversity, and welcomes students from all fifty states and more than one hundred nations across the globe.

**COVID-19 Vaccination Requirements** - Under the recent executive order issued by President Biden requiring all employees of federal contractors to receive COVID-19 vaccinations, ASU expects all employees, including new hires, to be vaccinated unless they have an approved medical or religious accommodation. Proof of vaccination will be required at time of hire, or by January 4, 2022. For questions
about medical or religious accommodations, please visit the Office of Diversity, Equity and Inclusion’s webpage and see “Workplace accommodations”.

ASU is a tobacco-free university. For details visit https://wellness.asu.edu/explore-wellness/body/alcohol-and-drugs/tobacco

Arizona State University is a VEVRAA Federal Contractor and an Equal Opportunity/Affirmative Action Employer. All qualified applicants will be considered without regard to race, color, sex, religion, national origin, disability, protected veteran status, or any other basis protected by law.

**Notice of Availability of the ASU Annual Security and Fire Safety Report**

In compliance with federal law, ASU prepares an annual report on campus security and fire safety programs and resources. ASU’s Annual Security and Fire Safety Report is available online at https://www.asu.edu/police/PDFs/ASU-Clery-Report.pdf. You may request a hard copy of the report by contacting the ASU Police Department at 480-965-3456.

Relocation Assistance – For information about schools, housing child resources, neighborhoods, hospitals, community events, and taxes, visit https://cfo.asu.edu/az-resources.

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<th>Employment Verification</th>
<th>ASU conducts pre-employment screening which may include verification of work history, academic credentials, licenses, and certifications.</th>
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<tr>
<td>Background Check Statement</td>
<td>ASU conducts pre-employment screening for all positions which includes a criminal background check, verification of work history, academic credentials, licenses, and certifications. Employment is contingent upon successful passing of the background check.</td>
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**Instructions to Apply**

Application deadline is 3:00PM Arizona time on the date indicated.

Please include all employment information in month/year format (e.g., 6/88 to 8/94), job title, job duties and name of employer for each position.

Resume should clearly illustrate how prior knowledge and experience meets the Minimum and Desired qualifications of this position.

ASU does not pay for travel expenses associated with interviews, unless otherwise indicated.

Only electronic applications are accepted for this position. #74679BR