Induction Program Manager, Professional Experiences
(Job Number: 69676BR)

<table>
<thead>
<tr>
<th>Campus Location</th>
<th>West</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department Name</td>
<td>Mary Lou Fulton Teachers College</td>
</tr>
<tr>
<td>Full-Time/Part-Time</td>
<td>Full-Time</td>
</tr>
<tr>
<td>Grant Funded Position</td>
<td>This is not a grant funded position and is not contingent on future grant funding</td>
</tr>
<tr>
<td>Salary</td>
<td>Depends on experience</td>
</tr>
<tr>
<td>Close Date</td>
<td>August 4, 2021</td>
</tr>
</tbody>
</table>

**Job Description**

ASU’s Mary Lou Fulton Teachers College (MLFTC) has the mission of creating knowledge, mobilizing people and fostering actions that improve education. Our programs bring people and ideas together to increase the innovation capabilities of individual educators, schools and organizations, districts and communities. MLFTC is building the Next Education Workforce which starts with the conviction that, if we’re not getting the workforce or the learning outcomes we want, we need to redesign the profession, the workplace and how we prepare people for both. As such, the Mary Lou Fulton Teachers College, partners with schools and organizations to:

1. Provide all students with deeper and personalized learning by building teams of educators with distributed expertise; and
2. Empower educators by developing new opportunities for role-based specialization and advancement.

Our core values align with ASU’s charter and design imperatives most importantly those related to: justice, equity, diversity and inclusion (JEDI). We are also inspired by our framework for Principled Innovation, the ability to imagine new concepts, catalyze ideas, and form new solutions, guided by principles that create positive change for humanity.

The Division of Teacher Preparation in the Mary Lou Fulton Teachers College invites applications for the position of Induction Manager who also hold these values and desire to see change in the systems and structures of education.

The Induction Manager serves to connect and support novice educators. Novice educators are those within their first three years of teaching. The notion is that the development of “teacher expertise” does not halt upon entry into the profession and should be built upon as staged learning experiences as an advancement pathway from novice to veteran educator. An important element to increased student achievement is providing continued instructional support to novice educators. While teacher preparation programs provide foundational skills, learning continues in the field. Under the Arizona Teachers Academy (ATA – HB2750), MLFTC is able to implement and coordinate induction services.

**Essential Duties**

- Provide, in concert with input and support from stakeholders support/resources with high impact to novice educators, those specifically under Arizona Teachers Academy (ATA); coordinates logistics, scheduling and participant communication.
- Stay abreast of current educational research and data to support the persistence and retention of novice educators.
**Minimum Qualifications**

Bachelor's degree in a related field AND five years administrative/coordination experience; OR, Master's degree in field appropriate to area of assignment AND three years administrative/coordination experience; OR Any equivalent combination of experience and/or education from which comparable knowledge, skills and abilities have been achieved.

**Desired Qualifications**

- Evidence of five or more years of successful full-time teaching experience
- Previous coaching or teacher leadership experience
- Demonstrated experience of designing and delivering professional development
- Deep knowledge of and experience in:
  - Instructional strategies
  - Conditions of learning
  - Assessment driven instruction (teaching/learning process)
- Experience executing strategies for effective communication in an online community

**Working Environment**

- Activities are performed in an environmentally controlled office setting subject to extended periods of sitting, keyboarding and manipulating a computer mouse
- Frequently required to stand for varying lengths of time and walk moderate distances to perform work
- Frequent bending, reaching, lifting, pushing and pulling up to 25 pounds
- Regular activities require ability to quickly change priorities which may include and/or are subject to resolution of conflicts
- Ability to clearly communicate verbally, read, write, see and hear to perform essential functions
- Frequent in state travel involving operation of a motor vehicle
- Position receives regular review of objectives
| **Department Statement** | ASU’s Mary Lou Fulton Teachers College creates knowledge, mobilizes people and takes action to improve education. Nationally recognized as a leading innovator in teacher education and scholarly research, Mary Lou Fulton Teachers College prepares over 6,600 educators annually.

MLFTC faculty create knowledge by drawing from a wide range of academic disciplines to gain insight into important questions about the process of learning, the practice of teaching and the effects of education policy.

MLFTC mobilizes people through bachelor's, master's and doctoral degree programs, through non-degree professional development programs and through socially embedded, multilateral community engagement.

MLFTC takes action by bringing people and ideas together to increase the capabilities of individual educators and the performance of education systems.

MLFTC values our cultural and intellectual diversity and continually strives to foster a welcoming and inclusive environment. We are especially interested in applicants who can strengthen the diversity of the academic community. |
| **ASU Statement** | Arizona State University is a new model for American higher education, an unprecedented combination of academic excellence, entrepreneurial energy and broad access. This New American University is a single, unified institution comprising four differentiated campuses positively impacting the economic, social, cultural and environmental health of the communities it serves. Its research is inspired by real world application blurring the boundaries that traditionally separate academic disciplines. ASU serves more than 80,000 students in metropolitan Phoenix, Arizona, the nation's fifth largest city. ASU champions intellectual and cultural diversity, and welcomes students from all fifty states and more than one hundred nations across the globe.

ASU is a tobacco-free university. For details visit [www.asu.edu/tobaccofree](http://www.asu.edu/tobaccofree)

AmeriCorps, Peace Corps, and other national service alumni are encouraged to apply.

Arizona State University is a VEVRAA Federal Contractor and an Equal Opportunity/Affirmative Action Employer. All qualified applicants will be considered without regard to race, color, sex, religion, national origin, disability, protected veteran status, or any other basis protected by law.

**Notice of Availability of the ASU Annual Security and Fire Safety Report**

In compliance with federal law, ASU prepares an annual report on campus security and fire safety programs and resources. ASU's Annual Security and Fire Safety Report is available online at [https://www.asu.edu/police/PDFs/ASU-Clery-Report.pdf](https://www.asu.edu/police/PDFs/ASU-Clery-Report.pdf). You may request a hard copy of the report by contacting the ASU Police Department at 480-965-3456.

Relocation Assistance – For information about schools, housing child resources, neighborhoods, hospitals, community events, and taxes, visit [https://cfo.asu.edu/relocation-services](https://cfo.asu.edu/relocation-services). |
<table>
<thead>
<tr>
<th>Employment Verification</th>
<th>ASU conducts pre-employment screening which may include verification of work history, academic credentials, licenses, and certifications.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fingerprint Check Statement</td>
<td>This position is considered safety/security sensitive and will include a fingerprint check. Employment is contingent upon successful passing of the fingerprint check.</td>
</tr>
<tr>
<td>Instructions to Apply</td>
<td>Application deadline is 3:00PM Arizona time on the date indicated.</td>
</tr>
</tbody>
</table>

Please include all employment information in month/year format (e.g., 6/88 to 8/94), job title, job duties and name of employer for each position.

Resume should clearly illustrate how prior knowledge and experience meets the Minimum and Desired qualifications of this position.

Only electronic applications are accepted for this position. 69676BR