

Enrollment Planner

The College, Tempe – BA English with Secondary Education Effective Fall 2024

Requirements and Next Steps

- **Maintain 2.25 cum GPA** and successfully complete course work as outlined on your major map.
- **Obtain DPS Identity Verified Print (IVP) Fingerprint Clearance Card**
State law requires students have an **IVP** card to participate in internship and student teaching experiences. Online application can be accessed here: www.azdps.gov/services/fingerprint. Be sure to select **IVP** fingerprint card - **State Board of Education (Teacher Certification)** on application. Employment information can be left blank. Electronic fingerprinting is recommended over paper. You must be in AZ for this method.
Once you receive your IVP card in the mail – upload a copy of both sides here: bit.ly/ivpcard.
- **Watch for email communication** from **Teachers College** about our *Satisfactory Academic Progress and Professional Conduct Policy (SAPP)*, which will include information on how to progress academically and professionally in the program. SAPP Policy: <https://education.asu.edu/mymlftc/student-forms-policies>
- **Once you have reviewed and submitted** the acknowledgment form, you will receive email communications from The Professional Education Services Office (PES).
- **The PES office** in Teachers College will be responsible for finding an appropriate internship placement in a 6-12th grade classroom for you. Be sure to **submit any required documents, including your SONIA form**, when requested to avoid delays in the placement process.
- Internships are embedded into TEL 310 and TEL 332. TEL 366 is a stand alone internship course. TEL 310 and TEL 366 have a 45 hour classroom requirement and TEL 332 has a 60 hour classroom requirement. **In your final semester, you will complete student teaching which requires a full-time commitment over the entire semester.**
- **When enrolling in education courses, be sure to look for courses with reserves for Secondary Education Students.** You will not have permission to enroll in TEL courses with reserves for Early Childhood, Elementary Education, or Special Education students.
- Transportation to the school site is important **so please communicate with the PES Office if you have transportation concerns.**

Additional Certification Requirements:

Certification Exam(s):

Secondary Professional Knowledge exam: NT052 - Required

Subject Knowledge exam: Students who have a degree in English do not need to take the subject knowledge exam to obtain their teacher certification in Arizona. We encourage all students to research school districts for their hiring preferences/recommendations, which may include possible subject knowledge exam(s). Check ADE Website for the most up-to-date information:

<https://www.azed.gov/educator-certification/forms-and-information/certificates>

Constitution Requirements for Certification:

Course or exam on the US & Arizona Constitution is required within 3 years of initial certification.

ASU course options - US/AZ: GCU 113 // **US only:** HST 109, POS 110, POS 310 // **AZ only:** POS 417

Maricopa Community College course options - US/AZ: POS 220 // **US only:** POS 222 // **AZ only:** POS 221

AEPA test: http://www.aepa.nesinc.com/TestView.aspx?f=HTML_FRAG/AZ033_TestPage.html

Academic Planner

The education courses below are shown in a suggested sequence. If you need an alternate sequence of courses, please work with your Education Advisor on an alternate plan. Your English Advisor will help you plan out any remaining degree requirements.

| <i>Terms 1-4:</i> | <i>Term 5:</i> | <i>Term 6:</i> | <i>Term 7:</i> | <i>Term 8:</i> | <i>Summer:</i> |
|-----------------------|---|------------------------------------|---|---|----------------|
| <i>EDT 180</i> | <i>TEL 310 (4) *embedded internship</i> | <i>ENG 480 (3)</i> | <i>ENG 482 (3)</i> | <i>TEL 471 (1)</i> | |
| <i>SPE 222</i> | | <i>TEL 317 (3)</i> | <i>TEL 332 (3) *embedded internship</i> | <i>TEL 488 (11)</i> | |
| <i>BLE 220 or 408</i> | | <i>TEL 318 (3)</i> | <i>TEL 340 (3)</i> | <i>No more than one additional course should be taken with student teaching (online or evening only).</i> | |
| | | <i>TEL 366 (1) *internship</i> | | | |
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| Student Name and ID number: |
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