



Dear Student,

Congratulations on your assignment to complete your Professional Experience internship or residency in the Peoria Unified School District (PUSD)! It will be an exciting and challenging semester.

The PUSD has revised their clearance process for individuals visiting their schools. To ensure the safety of the children in this district, they require all Interns and residents to submit a copy of your DPS Fingerprint Clearance Card (both the front and back) prior to entering the classroom. Please fax, scan/email or deliver this information to:

Jacqueline Cullinan, Human Resources Supervisor
Peoria Unified School District
6330 West Thunderbird Road. Glendale, AZ 85306

Office: 623-412-5302 Fax: 623-486-6023
Email: JCullinan@pusd11.net

Important NOTE: You cannot begin your field experience internship or residency until the district has received a copy of your DPS Fingerprint Clearance Card. It is very important you start this process as soon as possible.

In addition, please bring a copy of your DPS Fingerprint Clearance Card when you check in at your assigned school. The school secretary will file this copy at your specific site for their records.

If you have any questions, please contact Jackie Cullinan.

Sincerely,

Office of Professional Experiences
Mary Lou Fulton Teachers College

10/7/19