



Dear Avondale Elementary School District Intern or Resident,

Congratulations on your assignment to do your field experience internship or residency in the Avondale Elementary School District (AESD)! It will be an exciting and challenging semester.

The AESD has revised their clearance process for individuals working in their schools. To ensure the safety of the children in this district, they require all interns and residents to submit a copy of your DPS Fingerprint Clearance Card prior to entering the classroom. You can fax it or take it to the district office. Also, you must make an appointment with the Certified Specialist (see below for detailed information on phone number, location, etc.) to have an ID badge completed.

The district is located at:

Contact – Angela Smith
Human Resources Department
Avondale Elementary School District
295 W. Western Avenue
Avondale, AZ 85323
Phone: 623-772-5184
Fax: 623-772-5001

Important NOTE: You cannot begin your field experience internship or residency until the district has received a copy of your DPS Fingerprint Clearance Card so it's very important that you start this process as soon as possible!

If you have any questions, please call the district.

Sincerely,

Office of Professional Experiences
Mary Lou Fulton Teachers College