



**Clinical Assistant Professor & Program Co-coordinator of Higher & Postsecondary Education
Division of Educational Leadership and Innovation**

The Mary Lou Fulton Teachers College invites applications for the position of Clinical Assistant Professor and Program Co-coordinator to teach courses and support the administration of the Master of Education in Higher and Postsecondary Education (HED) at Arizona State University. The successful candidate will have an established record of teaching, supervising and mentoring graduate students in the field of higher and postsecondary education. Candidates should also have a record of administrative leadership and/or experience collaborating with faculty and staff within college or university institutions. Consistent with our program's aims, we enthusiastically invite applicants whose work exemplifies justice, equity, diversity, and inclusion within and/or beyond postsecondary contexts. The Clinical Assistant Professor & Program Co-coordinator's major responsibilities will include: (1) teaching in the Higher & Postsecondary Education program; (2) advising and mentoring graduate students; (3) serving as the primary liaison between HED faculty and master's program professional advisors, to ensure equity and quality of students' experiences; (4) collaborating on the growth of the Higher & Postsecondary Education program; and (5) providing service to the program, institution, profession, and community.

The [HED program](#) enrolls current and aspiring higher education administration practitioners with a strong commitment to personal and professional development. Guided by the values of access, excellence, and impact, the program's cadre of scholar-practitioner faculty encourage discovery and application of the skills, knowledge, and dispositions critical for professional success in a diverse range of postsecondary contexts. The program curriculum is anchored by a set of core course requirements, and students also choose courses from a set of rotating electives. Most courses are offered in an intensive, 7.5 week hybrid format with 50% of the content delivered face-to-face (weekday evenings) and 50% delivered online and through independent fieldwork. The HED program aims to develop an ethos of discovery in lifelong master learners who are committed to effecting positive change – that engages in justice, equity, diversity, and inclusion in higher education and society.

This is a full-time, benefits-eligible, academic year (9-month) appointment to begin August 16, 2022 with a possible summer appointment (negotiable). Subsequent one-year appointments may be offered, under the same terms and conditions, at the discretion of the university. Fixed-term appointments have no tenure implications and do not accrue time towards sabbatical.

Essential Functions

- Teach 3 master's courses per semester in the Higher & Postsecondary Education program
- Supervise master's level practicum students in postsecondary settings
- Advise and mentor master's students, including Higher Education Student Association
- Engage in community outreach and connect higher education professionals to the College
- Serve as the primary liaison between HED faculty and master's program professional advisors, to ensure equity and quality of students' experiences
- Serve as the primary HED faculty liaison to College recruiting and admissions professionals and represent the master's program to prospective students

Required Qualifications

- Doctoral degree in Higher Education, or doctoral degree in related field with a major/specialization in Higher Education or Student Affairs
- Evidence of successful instructional experience at the postsecondary level
- Three or more years providing academic and career advisement to graduate students and professionals

Desired Qualifications

- Three or more years of successful instructional experience at the graduate level
- Experience teaching and/or designing online and/or hybrid classes
- Experience teaching courses in Higher & Postsecondary Education
- Experience supervising higher education graduate students in a practicum setting
- Experience collaborating with and offering faculty support in relation to teaching and mentoring graduate students.
- Research and/or practice-based expertise in one or more of the following areas: higher education policy; Latinx issues in higher education; community colleges; equity, diversity, and inclusion; research design (quantitative and/or qualitative methods); program assessment and/or evaluation.

About the College

ASU's Mary Lou Fulton Teachers College creates knowledge, mobilizes people, and takes action to improve education. Nationally recognized as a leader in teacher preparation, leadership development and scholarly research, Mary Lou Fulton Teachers College prepares over 7,600 educators annually. MLFTC faculty create knowledge by drawing from a wide range of academic disciplines to gain insight into important questions about the process of learning, the practice of teaching and the effects of education policy. MLFTC mobilizes people through bachelor's, master's and doctoral degree programs, through non-degree professional development programs and through socially embedded, multilateral community engagement. MLFTC takes action by bringing people and ideas together to increase the capabilities of individual educators and the performance of education systems.

Aligned with ASU's commitment to justice, equity, diversity and inclusion, MLFTC is committed to advancing systemic equity in our curricula, programming and institutional relationships. The college's core value of Principled Innovation connects individual decision making to the pursuit of systemic equity.

For more information about the College, please visit our website at <http://education.asu.edu/>.

Application Deadline and Procedures

The application deadline is **February 11, 2022**. Applications will continue to be accepted on a rolling basis for a reserve pool. Applications in the reserve pool may then be reviewed in the order in which they were received until the position is filled.

Only electronic applications will be reviewed.

To apply, submit the following:

*** Additional items may be requested if necessary for the position (certifications, transcripts, etc.)*

- Letter of application/interest
- Curriculum vitae
- Contact information for 3 professional references
- Our program strives to create and strengthen an inclusive, respectful, and intellectually challenging environment. Please provide a statement that discusses past or future contributions to justice, equity, diversity, and inclusion in the areas of teaching and administrative experience, mentoring, and/or research. Please be as specific as possible, and realistic about your level of effort and time commitment. (Maximum of 500 words)

Apply Now: <http://apply.interfolio.com/99103>

Equal Employment Opportunity Statement

A background check is required for employment. Arizona State University is a VEVRAA Federal Contractor and an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, protected veteran status, or any other basis protected by law.

(See <https://www.asu.edu/aad/manuals/acd/acd401.html> and <https://www.asu.edu/titleIX/>.)

In compliance with federal law, ASU prepares an annual report on campus security and fire safety programs and resources. ASU's Annual Security and Fire Safety Report is available online at <https://www.asu.edu/police/PDFs/ASU-Clery-Report.pdf>. You may request a hard copy of the report by contacting the ASU Police Department at 480-965-3456.

COVID-19 Vaccination Requirements - Under the recent executive order issued by President Biden requiring all employees of federal contractors to receive COVID-19 vaccinations, ASU expects all employees, including new hires, to be vaccinated unless they have an approved medical or religious accommodation. Proof of vaccination will be required by January 4, 2022. For questions about medical or religious accommodations, please [visit the Office of Diversity, Equity and Inclusion's webpage](#).