



Dear Student,

Congratulations on your assignment to complete your clinical experience internship or student teaching in the Washington Elementary School District (WESD).

To help ensure the safety of their children, WESD requires all interns and student teachers to submit a copy of the front and back of their valid DPS Fingerprint Clearance Card. Please mail, fax, or scan this information to:

Jenny Champ, Professional Development Department
Washington Elementary School District
4650 West Sweetwater Avenue
Glendale, AZ 85304
Phone: 602-347-2641
Fax: 602-347-2683
Email: Jennifer.Champ@wesdschools.org

Important NOTE: You cannot begin your field experience internship or student teaching until the district has received a copy of your DPS Fingerprint Clearance Card. It is very important that you start this process as soon as possible!

If you have any questions regarding this process, please call the district.

Sincerely,

Office of Clinical Experiences
Mary Lou Fulton Teachers College

02/15/2017 LLL