



Dear Student,

Congratulations on your assignment to complete your clinical experience internship or student teaching in the Peoria Unified School District (PUSD)! It will be an exciting and challenging semester.

The PUSD has revised their clearance process for individuals working in their schools. To ensure the safety of the children in this district, they require all interns and student teachers to submit a copy of your DPS Fingerprint Clearance Card (both the front and back) prior to entering the classroom. Please fax, scan or deliver this information to:

Jacqueline Cullinan, Human Resources Supervisor
Human Resources Department
Peoria Unified School District
6330 West Thunderbird Road
Glendale, AZ 85306
Office: 623-412-5302 Fax: 623-486-6023
Email: jcullinan@peoriaud.k12.az.us

Important NOTE: You cannot begin your field experience, internship or student teaching until the district has received a copy of your DPS Fingerprint Clearance Card. It is very important you start this process as soon as possible.

In addition, please bring a copy of your DPS Fingerprint Clearance Card when you check in at your assigned school. The school secretary will file this copy at your specific site for their records.

If you have any questions, please call the district.

Sincerely,

Office of Clinical Experiences
Mary Lou Fulton Teachers College

02/15/2017 LLL