Dear Student Teacher or Student Intern,

Congratulations on your assignment to complete your clinical experience internship or student teaching in the Washington Elementary School District (WESD)!

To help ensure the safety of their children, WESD requires all interns and student teachers to submit a copy of the front and back of their valid DPS Fingerprint Clearance Card. Please mail, fax, or scan this information to:

Jenny Champ, Professional Development Department  
Washington Elementary School District  
4650 West Sweetwater Avenue  
Glendale, AZ 85304  
Phone: 602-347-2641  
Fax: 602-347-2683  
Email: Jennifer.Champ@wesdschools.org

Important NOTE: You cannot begin your field experience internship or student teaching until the district has received a copy of your DPS Fingerprint Clearance Card. It is very important that you start this process as soon as possible!

If you have any questions regarding this process, please contact Jenny Champ.

Sincerely,

Office of Clinical Experiences  
Mary Lou Fulton Teachers College