



Dear Avondale Elementary School District Intern or Student Teacher,

Congratulations on your assignment to do your field experience internship or student teaching in the Avondale Elementary School District (AESD)! It will be an exciting and challenging semester.

The AESD has revised their clearance process for individuals working in their schools. To ensure the safety of the children in this district, they require all interns and student teachers to submit a copy of your DPS Fingerprint Clearance Card prior to entering the classroom. You can fax it or take it to the district office. Also, you must make an appointment with the Certified Specialist (see below for detailed information on phone number, location, etc.) to have an ID badge completed.

The district is located at:

Contact – Anna Rios  
Human Resources Department  
Avondale Elementary School District  
295 W. Western Avenue  
Avondale, AZ 85323  
Phone: 623-772-5033  
Fax: 623-772-5001

*Important NOTE: You cannot begin your field experience internship or student teaching until the district has received a copy of your DPS Fingerprint Clearance Card. So it's very important that you start this process as soon as possible!*

If you have any questions, please call the district.

Sincerely,

Office of Clinical Experiences  
Mary Lou Fulton Teachers College

Revised 7/25/18