

PO Box 871111
 Tempe, AZ 85287-1111
 480-965-6255

Registration for ASI Mentoring Workshop

The Mentor Teacher is the most influential person in the professional development of a pre-service teacher. To help the Mentor Teacher prepare for the responsibility of supporting and guiding a pre-service teacher, Arizona State University requires Mentor Teachers to complete the **ASSESSMENT AND SUPERVISION OF INSTRUCTION (ASI)** workshop.

The ASI workshop is designed to enhance skills in:

- Using the ASU assessment instruments,
- Analyzing the instructional performance of pre-service teacher, and
- Applying clinical, collaborative, and cognitive supervision techniques.

Potential Mentors will be eligible for 6 hours of professional development credit or district credit (all workshop attendees will receive a certificate with this information).

For **online** registration go to: http://education.asu.edu/professional_community/mentor_teacher.dot or use the registration form in the back of this page to register **by mail**.

You will receive a confirmation letter in the mail prior to your scheduled session which will include parking instructions and a room assignment. If your Student Teacher is from ASU-Tempe Campus, you must take one of the ASI sessions offered through the Tempe Campus since assessments and textbooks differ at other campuses. If you have further questions, please call Carmen at 480-965-6255 (ext. # 1). **NOTE:** If you have already taken the ASI class, you are not required to take it again.

For the one day/4-hour format, you may bring a sack lunch or purchase food near campus. A list of lunch options will be attached to the confirmation letter.

SUMMER - FALL 2008

Session # 1 For a map of the Tempe District please visit the following website: http://www.Tempe3.k12.az.us/district/location.htm	Tuesday and Wednesday June 24 <u>and</u> 25, 2008 1:00 PM - 3:00 PM	Tempe Elementary School District <u>District Board Room</u> 3205 South Rural Road (NE Corner of Rural/Southern) Tempe, AZ 85282 (480) 730-7100
Session # 2 For a map of campus please visit the following website: http://www.asu.edu/map/ Free parking available on Saturday in lot 16 and decal lots. Visitor parking lots are \$8 per day or \$2 per hour.	Saturday July 26, 2008 9:00 AM - 1:00 PM	Lattie F. Coor Building – Tempe Campus Rooms # 120 and 184
Session # 3 For a map of campus please visit the following website: http://www.asu.edu/map/ Free parking available on Saturday in lot 16 and decal lots. Visitor parking lots are \$8 per day or \$2 per hour.	Saturday August 16, 2008 9:00 AM - 1:00 PM	Lattie F. Coor Building – Tempe Campus Rooms # 191 and 195
Session # 4 For a map of campus please visit the following website: http://www.asu.edu/map/ Free parking available on Saturday in lot 16 and decal lots. Visitor parking lots are \$8 per day or \$2 per hour.	Saturday August 23, 2008 9:00 AM - 1:00 PM	Lattie F. Coor Building – Tempe Campus Rooms # 191 and 195
Session # 5 For a map of campus please visit the following website: http://www.asu.edu/map/ Free parking available on Saturday in lot 16 and decal lots. Visitor parking lots are \$8 per day or \$2 per hour.	Saturday September 6, 2008 9:00 AM - 1:00 PM	Lattie F. Coor Building – Tempe Campus Rooms # 191 and 195

Registration Form

Summer-Fall 2008

Class size is limited; please register ASAP to ensure your space.
Mail your registration form to the following address:

Professional Field Experiences
Arizona State University
Box 871111
Tempe, AZ 85287-1111

On the other hand, register on line at:

http://education.asu.edu/professional_community/mentor_teacher.dot

Teacher's Last Name _____ First Name _____

Indicate Requested Session: One- Two- Three- Four- Five-

Home Street Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone #: _____ School Phone #: _____

Signature: _____

CONSIDERATIONS FOR SELECTING MENTOR TEACHERS

A Mentor Teacher has a long-term affect on a student teacher's professional career which cannot be underestimated. The ways in which a Mentor Teacher is selected is of critical importance to the College of Education; therefore, we have developed criteria for selecting Mentor Teachers.

It is also important that all Mentor Teachers complete the certification workshop centering on the supervision and assessment of the student teacher ("Assessment and Supervision of Instruction" or ASI). Completion of this ASI workshop must occur prior to or during the student teacher's first 5 weeks in the classroom. The workshop is also available for placement teachers who work with our teacher preparation program interns. If ASU credit is desired, the tuition will be assessed for one credit hour plus additional registration fees.

SPECIFIC CRITERIA

Teaching Competence. The mentor teacher should:

- Demonstrate excellence in teaching as documented by district evaluations,
- Exhibit a positive classroom environment characterized by proactive interpersonal skills and effective classroom management techniques,
- Have a Master's Degree or equivalent credits,
- Display a functional instructional program that features:
 - initial planning
 - comprehensive delivery
 - ongoing and summative evaluation of students, and
 - adjustment of curriculum materials and instructional methods to meet student needs.

District Experience. The mentor teacher should:

- Have completed a minimum of five (5) teaching years,
- Be appropriately certified in the area of emphasis for the student teacher,
- Have a minimum of one year experience at current teaching assignment, and
- Have a full-time teaching assignment.

Professionalism. The mentor teacher should:

- Look upon sponsorship of a student teacher as a contribution to the profession,
- Demonstrate flexibility and a willingness to share responsibility for the classroom,
- Be able and willing to objectively assess the student teacher's instructional performance,
- Be able and willing to provide frequent, specific performance feedback, and
- Be able and willing to help the student teacher become a reflective practitioner.